	Terms & Conditions - Showreels- Acting For Camera Course 12 Weeks Level 3- April-Nov 2026 Course Code 565
1	**Definitions**
1.1	The following terms and conditions are set out to help all parties be aware of and clear about the services provided for showreels. For the purposes of this agreement Class Act Drama Centre is referred to as the centre and the student receiving a showreel is referred to as the student member. Sound recordings, video recordings, photography and digital files that create a showreel are referred to as material and footage. Showreels refer to edited material created from course footage that has been obtained during professional filming sessions. A showreels is an inclusive part of 'Acting For Camera Course 12 Weeks Level 3- April-Nov 2026 Course Code 565' providing a student member attends filming.
2	**Course Aspects & Course Code 565**
1.2	As an outcome of this course, student members will receive their own personal showreel. Showreels will be available 28 days after filming has completed and will be edited and produced on a first come first served basis. Student members will ideally need between 3-4 different scenes for showreels to be viable, consisting of monologue, duologue and group scenes. A final showreel will need to last 3-4 mins in total length including credits, which is industry standard.
2.2	Large scale cinema showreel presentations with invited guests are not currently part of this course, showreel presentations are screened online and password protected.
3.2	In addition opportunity to see a short password protected and watermarked preview of showreel footage will be made available, for private viewing online before showreels are released, allowing student members to have input towards final edits or presentation.
4.2	Purchase costs of the showreel footage £0.00.
3	**Guarantees & Screenings**
1.3	Personal showreels are an anticipated part of this course.
2.3	Showreel material can only be obtained by student members who have attended professional filming sessions.
3.3	All filming sessions are undertaken in the second part of the 12 week course, as part of the 6 weeks in-person course classes. Please see the document 'Terms & Conditions- Acting For Camera 12 Week- Level 3 April-Nov 2026 Course Code 565' for further information.
4.3	Preview screenings will be invitation only, through online link and password.
4	**Pre-booking & Review**
1.4	Editors will not send raw unedited files of footage to student members under any circumstances.

2.4	Editors will not send a full copy of the edited showreel to student members without full course payments being settled.
3.4	Opportunity to see a short password protected watermarked preview of showreel footage will be made available, for private viewing online before final edit.
4.4	Recordings of preview footage is prohibited. Please see section 9 'Copyright' within this document for more details.
5.4	Editors will not accept amendments until after the student member has viewed preview footage.
6.4	The style, content and form of showreel material will in essence replicate what is shown within the preview. No refunds will be given for showreels, as it will be deemed that by viewing the footage either via the online screening/preview or during the personal viewing appointment, that the student member has accepted how the final product will look, discussed any final amendments such as text and contact details being added to the showreel with the editors.
5	**Payment**
1.5	If any account with the centre is in arrears, showreels will not be processed until the time that those arrears have been settled. In such instances the 28 day delivery time will reset from the date of payment.
6	**Right to refuse**
1.6	The centre reserve the right to not release preview footage or completion of showreels in the event of provable abuse of our staff during filming, theft of materials or the centre's intellectual property.
2.6	The centre reserve the right to not release preview footage or completion of showreels in the event of outstanding arrears on a client's account with the centre.
7	**Arrears & Debt Collection**
1.7	The centre reserves the right to charge further interest and late payment fees on all overdue invoices as set out under the Late Payment of Commercial Debts (interest) Act, 1998 E & OE.
2.7	The centre will exercise its statutory right to claim interest and debt recovery costs under the late payment legislation if the centre are not paid outstanding arrears on accounts, including any tuition based fees.
3.7	The student member shall be responsible for all collection or legal fees necessitated by late or default in payment. The centre reserves the right to withhold delivery and any granting or continuation of usage licence if invoices relating to course 565 including additional associated invoices are not paid in full. All grants to use the centre's copyright material under this agreement are conditional upon receipt of course payment in full, which shall be inclusive of any and all outstanding additional costs and fees, charges or the costs of administration charges.
8	**Consent**

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1.8	In order to participate in filming sessions ,all student members will be asked to sign a consent and release form at the during the course. The consent and release form is a standard requirement of all audio visual projects within the UK. We ask that all student members thoroughly read the form prior to signing.
9	**Copyright**
1.9	The centre asserts its full rights as copyright owner of all materials that have been captured, processed and/or produced by the centre, whether or not such material forms part of a finished project. The copyright of all produced material is solely owned by the centre and protected under UK law.
2.9	Script content, script use and inclusion of logos and branding and copyright that can affect a student member's showreel can be found in section 11 of document 'Terms & Conditions -Acting For Camera 12 Week- Level 3 April-Nov 2026 Course Code 565' and in specific respect of logos section 4-3.4 in the document 'Terms & Conditions Filming Acting For Camera 12 Week- Level 3 April-Nov 2026 Course Code 565'
10	**Licensing, Use & Exclusivity**
1.10	The licence of use comes into effect from the date of delivery. The centre retains all rights to usage of footage captured during the production of any student member's course footage and subsequent showreel. As part of our service we will grant a time-unlimited license for use of that footage to the student member, subject to the following express condition, that the centre retains all copyright over any content they produce. A usage license grants the student member permission to use the content in the state in which the centre provide it to the student member. Permission is not granted to re-edit, copy or alter the content in any way, unless a re-edit statement is clearly displayed within the resulting edit which can be located in section 15-1.15 of this document.
2.10	The centre reserves the right to use any footage and related files from any student member's course footage in the centre's showreels and for other promotional or teaching purposes.
3.10	The centre assigns to the student member a licence to use the delivered footage as a showreel only. We do not give permission for any material to be used for any other purpose, unless this is expressly agreed in writing, for which a further fee will be charged.
4.10	Provided that all monies due to the centre from the student member have been received as cleared funds and all arrears settled and provided the student member is not in breach of any clause contained in these Terms and Conditions, the student member is granted a perpetual usage licence relating to the showreel being used in its delivered form with its defined purpose.
5.10	Giving copies of showreels to third parties or other actors that featured in your showreel will be considered as a breach of the licence and use agreement.

6.10	The centre retain the right to use any of our copyright material for any legal purpose, including its use within projects for other acting clients that feature within the same footage, unless the centre has granted an exclusive licence to either student member in writing.
11	**Delivery**
1.11	Showreel footage will be made available via a download link and provided in a ProRes422 format or equivalent which is industry standard for film and tv.
2.11	Please allow 28 days for delivery.
12	**Data Storage & Client confidentiality**
1.12	All student member's data stored by the centre will comply fully with the centre's Data Protection & GDPR policy
13	**Playback issues & errors**
1.13	If the student member experiences any playback issues or error within their showreel footage, they must contact the centre immediately who will attempt to rectify the issue as quickly as possible.
14	**Cancellation & Postponement**
1.14	Please see section 16 within the 'Terms & Conditions - Filming Hours For Camera 12 Week- Level 3 April-Nov 2026 Course Code 565' document for information regarding cancellation or postponement by either the centre or student member in respect to filming.
15	**Right to a credit**
1.15	The centre request that any secondary edit has the following disclaimer clearly displayed at the beginning of subsequent footage. 'This footage was originally filmed and edited for Class Act Drama Centre by Jeff Bateman & Alex Miles. I (your name) have since re-edited the footage". The student member will be asked to agree to this term at the time of final edit, so that the correct crew members are properly credited and their professional reputation protected against any re-edit of poor quality. Secondary edit footage that is found, without such a disclaimer will be classed as a breach of these terms and licensing will be revoked.
16	**Editing**
1.16	If a student member requests a change to their showreel in the form of an unagreed edit, after the showreel has been released, the student member will be charged the current rate of £75 per hour of work. A no obligation quote for these changes will be provided by the centre prior to commencement.
2.16	Editing is undertaken by production staff and requires time to produce a quality product. A quality product is important for the centre, the student member and the editor's professional reputation.
3.16	The option to request the non-inclusion of specific scenes will be given to the student member at the time of final edit.

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4.16	The option to include a specific stage name will also be given at the time of booking.
5.16	The editors have artistic license during the creation of showreels from course footage.
17	**Showreels from non-course footage**
1.17	If a client wishes to create a showreel from non-course footage, the package fee starts from £500. Should you require further details, please speak to a member of centre staff who will organise a quote for your requirements.
18	**Loss of data**
1.18	Every effort is taken to back up footage and digital files and back up strategies are employed. In the unlikely event that showreel footage data is lost, then a pro-rata refund for the cost of the showreel will be refunded with no further liability. The client will be offered the opportunity to film scenes again, as part of a consecutive course or future course filming sessions, alongside the next set of acting student members.
19	**Liability**
1.19	The centre accepts no responsibility, nor liability with regards to how or when a student member uses their showreel for employment.
2.19	The centre accepts no responsibility for delays in producing showreels with regards to student member's work prospects, whether the delay is caused by the student member or the centre.
3.19	The centre accepts no responsibility, for any employment prospects of a student member based upon an agent's request to see a showreel nor will the centre produce or release copies to an agent under any circumstances.
20	**Marketing**
1.20	The centre reserve the rights to use any footage and related files and materials from a student member's course footage and showreel in the centre's showreel and for any other promotional or teaching purposes. The centre reserves the right to display parts of a student members' showreels online and via social media.
21	**Courtesy**
1.21	Although previous consent has been sought, out of respect for the centre's student members/actors, the centre will not publish scenes upon their website or social media channels, that a student member is not fully happy with and will encourage only the best work to be uploaded. Should your work be chosen you will be given the opportunity to express your preferences at the time of ordering the showreel.
2.21	Although permissions have already been sought, it would be a professional courtesy to tell other actors that feature in your showreel, where you may use their image online if they enquire.

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	All Terms and Conditions stated within this document are deemed acceptable to the client upon receipt of a confirmed order with a booking form. This document shall be taken as an agreement between the client and the centre under UK Law.

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